

## **Title: Student Leadership Liaison**

### **Position Summary**

The Student Leadership Liaisons (SLLs) assist in the daily operations of the Cultural Resource Centers (CRCs) and serve as leaders in developing inclusive and equitable communities within Diversity & Cultural Engagement (DCE) and across the Oregon State University campus.

#### **1. Leadership**

- a. Assist in daily administrative & operational support
  - i. May include supporting budget processes, creating and documenting Purchase Requests, delegating tasks among staff, co-leading weekly student-staff meetings
- b. Assist in organizing center projects
  - i. May include event planning and implementation, maintaining center library database
- c. Provide mentorship and guidance to other peer staff members
  - i. May include leading program planning and supporting peer staff members in leading programs
- d. Represent the center in the campus community
  - i. May include serving on student advisory boards and committees, engaging staff and community members in conversations pertaining to student fee processes, representing DCE at tabling functions

#### **2. Community & Belonging**

- a. Assist in maintaining a welcoming environment in DCE spaces
  - i. May include updating center layouts, signage, etc.; answering guests' queries, welcoming guests to the DCE spaces and events
- b. Support networking and relationship building among groups
  - i. May include facilitating connections between the centers, departments, and groups; initiating collaborations
- c. Support individuals' connection to community
  - i. May include helping guests build relationships with each other; providing supportive listening; assisting guests in finding relevant resources
- d. Contribute to a culture of respect and accountability
  - i. May include engaging in and modeling self-reflection, learning, and personal and professional growth

#### **3. Well-being**

- a. Assist in the holistic support of student staff and team-building efforts
  - i. May include well-being check-ins, planning team-building activities, meeting regularly with their supervisor in support of their own well-being
- b. Lead efforts to develop programs / events / collaborations that address community needs related to well-being
  - i. May include Sexual Assault Awareness Month, BoldyMe Campaigns, Survivor Advocacy Resource Center, Student Health Services, Counseling and Psychological Services
- c. Provide support to students in need

- i. May include providing supportive listening, consulting with campus partners in order to connect guests with relevant resources, directing guests to resources when they experience bias or violence
- 4. **Academic Success**
  - a. Assist in developing and maintaining relationships with partnered academic support department
    - i. Partners may include EOP, CAMP, TRIO, Academic Success Center
  - b. Assist in identifying academic needs of students, particularly in each center's respective communities
    - i. Needs may include concerns of discrimination in classrooms
  - c. Assist in developing programs to meet those needs and/or connect students to appropriate resources
    - i. Programs may include community writing groups
- 5. **Identity Development**
  - a. Reflect on identity development and model thoughtfulness and vulnerability in this area with staff and community members
    - i. May include developing self-awareness of own identities through trainings, leading staff in exploring other identities
  - b. Actively collaborate with other centers, student organizations, and external partners to foster individuals' identity exploration and development
    - i. May include facilitating programs that address concepts of identity and systems of oppression
- 6. **Social Justice**
  - a. Participate in challenging and sensitive conversations
    - i. May include facilitating conversations in center spaces
  - b. Raise awareness and educate people about pertinent social justice issues
    - i. May include developing programs and campaigns about relevant issues, sharing research and resources
  - c. Work to empower community
    - i. May include lifting up the stories of marginalized community members
- 7. **Other duties as assigned by professional staff**
  - a. Attend mandatory scheduled trainings
    - i. Such as Fall Training (tentatively early September), ongoing training sessions
  - b. Assist in interview processes for other student-staff
  - c. Obtain FERPA certification and complete necessary trainings in a timely manner

#### **Minimum Qualifications**

- Have a minimum of 1 year of active leadership experience
- Have a demonstrated commitment to personal learning and transformational learning
- Must be available to work evenings and weekends as needed
- Have a demonstrated knowledge of and experience working with groups represented by the CRCs

#### **Preferred Qualifications**

- Demonstrated knowledge of social justice principles and systems of dominance
- Experience in having conversations about identity and social justice

- Experience in project management and/or event leadership
- Experience with networking and relationship building
- Experience with effective time-management
- Demonstrated self-awareness and thoughtfulness about identity and their impact in community