



## **Cultural Resource Center (CRC) Student Leadership Liaison**

Asian & Pacific Cultural Center (APCC), Centro Cultural César Chávez (CCCC),  
Ettihad Cultural Center (ECC), Lonnie B. Harris Black Cultural Center (LBHBCC),  
Native American Longhouse Eena Haws (NAL), Pride Center (PC),  
SOL: LGBTQ+ Multicultural Network (SOL), and Women's Center (WC).

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### **Position Announcement**

The Cultural Resource Center Student Leadership Liaisons (CRC SLLs) must be committed to the development of an inclusive community in the Cultural Resource Centers at Oregon State University and to the education of all students in areas of cultural awareness, social justice, and liberation. The CRC SLLs shall encourage staff and community members to be responsible for their own behavior and for the community as a whole by serving as a positive role model for academic pursuits and individual behavior within the OSU Community.

**Term of Employment:** July 2018– June 2019

- Pay Rate: \$11.25 per hour,
- 18 hours per week (and up to 20 hours per week with approval of professional staff)

### **Job Responsibilities:**

#### ***Essential Duties***

- Will enroll in and successfully complete the two-credit UEXP 407 (CRN forthcoming): “Foundations of Social Justice Leadership” course in Spring 2018 (Fridays, 10-11:50) with a grade of C+ or higher.
- Will participate in Fall Training (tentatively Sept. 5-14, 2018. will confirm upon hire).
- Will assist professional staff with student staff interview process during Spring Term
- Work in collaboration with professional staff: to determine meeting schedules and participate in evaluation & assessment as well as budget preparation and presentation.
- Expected to greet visitors as well as host and provide tours of center

#### ***In Center Lead Work***

- Will provide mentorship and guidance to other peer staff members as well as lead program planning
- Will assist in managing center projects and delegating tasks among peer staff members
- Responsible for being a liaison between student groups/organizations that identify with their respective center as well as other campus partners and general Corvallis community
- Responsible for the creation of Purchase Requests made within center to be approved by professional staff.
- Responsible for opening/closing procedures; general upkeep of center, and engage in weekly cleaning tasks.



### ***Programming***

- Work with professional staff to have tentative draft/concept of programming for next term completed by Week 9 of current term as well as during first week of training for Fall Term
- Work with staff to create work plan for timely marketing of events that is published at least two weeks prior to the event.
- Expected to assist other CRCs with large scale events as well as spend some working hours at other CRCs as deemed appropriate and necessary by professional staff

### ***Meetings***

- Must attend regularly scheduled Student Leadership Liaison and center specific meetings.
- Will assist in facilitating Advisory Council meetings and weekly staff meetings as well as taking minutes of these meetings.
- Will meet with professional staff/GTA as needed

### ***Other***

- Work in collaboration with professional staff to cultivate a culture of dialogue throughout DCE's centers, programs, and initiatives. SLLs will engage in training to facilitate dialogue on difference, power, and identity and then co-facilitate such dialogue in ways that strengthen community and encourage deep learning.
- May serve as university committee center representative per professional staff request
- Responsible for representing DCE at tabling functions as well as set-up/take-down of tabling materials
- And other duties/tasks as assigned by the professional staff

### **Qualifications:**

- Must be a currently enrolled student, at least half time, at Oregon State University.
- Must be in good academic standing for the term prior to selection.
- Must maintain a minimum term and cumulative GPA of 2.00 for duration of employment.
- Must have minimum of 1 year of active leadership experience on a college campus.
- Must have demonstrated knowledge of and sensitivity to groups represented by the CRCs (i.e. Asian, Asian-American, Pacific Islander; African, African-American, Black; Chican@, Hispanic, Latinx; North African and Southwest Asian Communities; Native American/Indigenous; Women; Gay, Lesbian, Bisexual, Queer, Trans\*, and Gender-Nonconforming students).
- Must have demonstrated ability/willingness to work on team programming-model and commitment to personal learning and/or transformation.
- Must be available to work evenings and weekends as needed.

**Application Deadline:** online application due by 11:59 p.m. (PST) Sunday, January 21, 2018.

For Information, contact: Diversity & Cultural Engagement  
228 Student Experience Center (SEC): Second Floor, (541) 737-9030 or [dce@oregonstate.edu](mailto:dce@oregonstate.edu)

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## **Diversity & Cultural Engagement** **Student Leadership Liaison**

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### **Position Announcement**

The Diversity & Cultural Engagement Student Leadership Liaison person must be committed to the development of an inclusive community in the Cultural Resource Centers and the office of Diversity & Cultural Engagement at Oregon State University. Their role is to encourage staff and community members to be responsible for their own behavior and for the community as a whole by serving as a positive role model for academic pursuits and individual behavior within the OSU Community.

**Term of Employment:** July 2018– June 2019

- Pay Rate: \$11.25 per hour
- Hours per week: 10-15

### **Job Responsibilities:**

#### ***Essential Duties***

- Will enroll in and successfully complete the two-credit UEXP 407 (CRN forthcoming): “*Foundations of Social Justice Leadership*” course in Spring 2018 (Fridays, 10-11:50) with a grade of C+ or higher.
- Will participate in Fall Training (tentatively Sept. 5-14, 2018. will confirm upon hire).
- Responsible for being a liaison between cultural resource centers and Central DCE initiatives, as well as other campus partners and general Corvallis community
- Expected to assist other CRCs with large scale events as well as spend hours in both the DCE office and the CRCs on a weekly basis as deemed appropriate and necessary by supervisor
- Assist professional staff and the student staff by researching, developing, and implementing programs and events events that promote cultural awareness, community & belonging, and social change
- Work collaboratively with appropriate DCE professional faculty, graduate teaching assistant, student staff, academic units, student organizations, and university departments
- Accountable email reply and communication

#### ***Lead Work***

- Serve as a student captain for DCE student ambassadors team
- Serve as Chair for the DCE Student Diversity Advisory Board

#### ***Programming***

- Assisting in coordination of large scale DCE events.
- Coordinate necessary contract requirements for performances
- Assist in marketing and promotion for all events relating to DCE



- Assist with DCE student activities by researching, developing, and implementing and managing program calendar of events that captures all of the DCE sponsored events

### *Meetings*

- Must attend regularly scheduled Student Leadership Liaison
- Actively participate in required student employee staff development, staff meetings, and DCE strategic initiatives such as but not limited to:
  - DCE SLL course in spring 2018
  - Fall Training prior to the start of fall term (dates TBD).
  - DCE Block Party/ Welcome Week Event
  - DCE Winter Reconnect
- Actively participate in on-going professional development
- Create and facilitate the bi-weekly DCE student staff meeting agendas

### *Other*

- Work in collaboration with professional staff to cultivate a culture of dialogue throughout DCE's centers, programs, and initiatives. SLLs will engage in training to facilitate dialogue on difference, power, and identity and then co-facilitate such dialogue in ways that strengthen community and encourage deep learning.
- Assist with daily event management including checking out equipment as applicable
- Responsible for representing DCE at tabling functions as well as set-up/take-down of tabling materials
- Help with the management of the professional staff calendar via Outlook
- And other duties/tasks as assigned by the professional staff

### **Qualifications:**

- Good academic standing, degree seeking student
- An interest and experience in an administrative support role, budget management, strong verbal, written, and computer literacy skills, proficient in Microsoft Office Products, and cultural competency.
- Must have a flexible schedule; able to work evenings and weekends

**Application Deadline:** online application due by 11:59 p.m. (PST) Sunday, January 21, 2018.

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## **DCE - Global Beavers**

### **Student Leadership Liaison**

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#### **Position Announcement**

The Global Beavers is a team of student staff that supports the DCE Global Initiatives program in creating connections, support and resources for globally minded OSU students. Our Global Beavers team is focused on peer to peer engagement that:

- Initiates meaningful connections between domestic and international students
- Acknowledges the value of the contributions of minority student populations including the international student community
- Recognizes the inherent value of cross cultural interactions
- Provides opportunity for further education on global issues and people
- Celebrates the accomplishments, contributions, and community of globally minded OSU students

These efforts contribute to the DCE vision and mission, and the Student Affairs Strategic Initiatives by enhancing the international student experience.

The team initiates activities that contribute to transformative learning, positive social change, identity development, student engagement and academic success.

**Term of Employment:** July 2018– June 2019

- Pay Rate: \$11.10 per hour
- Hours per week: 10-12

#### **Position Details:**

The Global Beavers team is a membership driven organization. This upcoming academic year, the Global Beavers team will focus on developing relationships and connections with OSU students who are interested in global citizenship, activism and intergroup communication.

Work in collaboration with professional staff to cultivate a culture of dialogue throughout DCE's centers, programs, and initiatives. SLLs will engage in training to facilitate dialogue on difference, power, and identity and then co-facilitate such dialogue in ways that strengthen community and encourage deep learning.

**During fall term** it will be the responsibility of the team members to:

- Send a welcome message (electronically) to each member offering opportunity to join in both a virtual and in person
- Serve as DCE liaison for the international orientation planning as well as START
- Stage tabling events and information sessions to recruit new members
- Actively participate in the many Diversity & Cultural Engagement (DCE) programs and events throughout the year Welcome Week events
- Host programs and events to promote collaboration between international and domestic students at OSU



- Attend bi-weekly Global Beavers team meeting, DCE student leadership liaison meetings, and quarterly all DCE student staff meetings.
- Host a number of “social hours” over the course of the term focused on welcoming International Students to OSU and connecting them to DCE and other SA programs and initiatives.
- Host cohort members at After Dark Events- Week 4 & 8, Homecoming and Halloween Activities, Queer History Month, Native Heritage Month, etc.
- Create an assessment tool to reflect on the success of the term and inform the ISCT for Winter and Spring
- Host cohort members at MU Flag Ceremony during International Education Week promote cultural dress on this day (possible parade of Nations collaboration with the MU)
- Send a congratulations message at the end of term

**During winter term** this team will focus on collaboration with the CRCs to establish relationship with domestic students and to host one activity in each center focused on topics of shared interest that promote cultural sharing and issues development targeting all OSU students.

- Host a welcome for new students
- Stage tabling events and information sessions to recruit new members
- Host “social hours” over the course of the term focused on furthering relationship with various communities on campus.
- Host cohort members at After Dark Events- Week1, 4 & 7, MLK Celebration and Black History, Women's history month celebrations, Athletic events
- Create an assessment tool to reflect on the success of the term and to inform the ISCT for Spring
- Send a congratulations message at the end of term

**During spring term**, the focus will be on celebrating various OSU communities and acknowledging student leadership and achievement.

- Host a welcome for new students
- Stage tabling events and information sessions to recruit new members for the coming year
- Host “social hours” over the course of the term focused on furthering relationship with various communities on campus. (SEC112 or Cultural Resource Centers)
- Host cohort members at After Dark Events- Week 1 & 4, participate in the Relay for Life, Chicano Heritage Month, Pride Week, API Heritage Month and Etihad Cultural Festival,
- Create an assessment tool to reflect on the success of the term and to inform the ISCT for FY18
- Hold a celebration event at the end of the term
- Send a congratulations message at the end of term
- Organize, plan and hold the Global Beavers Gala, our capstone event to honor globally driven agents of change at OSU
- Establish and deliver a transition program for incoming staff

### **Required Qualifications:**





- Experience engaging with others from diverse or historically underrepresented identities, such as those based on national origin, race, ethnicity, sexual orientation, gender identity, ability, spirituality/religion, and/or political affiliation
- Ability to lead and motivate others in a team oriented environment
- Ability to organize work, manage time, and follow through on tasks in a self-directed environment
- Strong communication skills, interpersonal and written
- Experience in planning and producing large scale events
- Must be enrolled for at least 6 academic credits at Oregon State University
- Must be in good academic and disciplinary standing for the term prior to selection and during entire period of employment
- Must maintain at least a cumulative GPA of 2.0 (undergraduates) or 3.0 (graduates) and be in good academic standing

#### **Preferred Qualifications:**

- Previous experience with student leadership
- Experience building collaborative interpersonal relationships in team-based environments
- Effective at project management in a self-directed environment, including: taking initiative, being self-motivated, setting timelines, organizing work with attention to detail, and following through on tasks
- Ability to be flexible and adaptable
- Effective communication skills, including: written, interpersonal, and public speaking
- Interest and experience with social justice, civic and global engagement, and community betterment
- Ability to balance professional and personal boundaries
- Maintain at least a cumulative and term GPA of 2.5 (undergraduates) or 3.0 (graduates)
- Experience with goal setting and accomplishing goals

#### **Orientation and Training Commitment:**

- Required to participate in all staff training and professional development sessions
- Required Spring Orientation and Training date will be shared with hired Global Beavers staff
- Will enroll in and successfully complete the two-credit UEXP 407 (CRN forthcoming): *"Foundations of Social Justice Leadership"* course in Spring 2018 (Fridays, 10-11:50) with a grade of C+ or higher.
- Will participate in Fall Training (tentatively Sept. 5-14, 2018. will confirm upon hire).

**Application Deadline:** online application due by 11:59 p.m. (PST) Sunday, January 21, 2018.

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## **Integrated Learning for Social Change (ILSC)** **DCE-ILSC Student Leadership Liaison**

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### **Position Announcement**

The DCE ILSC Student Leadership Liaison (SLL) provides leadership for ILSC projects and supports the overall mission and vision of DCE. The SLL will serve as an academic and para-professional role model for students and volunteers. This leadership position collaborates on programs, tools, and resources which integrate creativity, compassion, professional development, and cultural organizing in social justice education so that all communities can thrive at Oregon State University.

ILSC programs include: Multiracial Beavers, AYA Womxn of Color Initiatives, Arts + Culture Network, & Civic Professional Development

**Term of Employment:** July 2018– June 2019

- Pay Rate: \$11.25 per hour
- Hours per week: Expected to work 18 hours a week (up to 20 hours a week upon approval)

### **Job Responsibilities:**

#### ***Essential Duties***

- Will enroll in and successfully complete the two-credit UEXP 407 (CRN forthcoming): “*Foundations of Social Justice Leadership*” course in Spring 2018 (Fridays, 10-11:50) with a grade of C+ or higher.
- Will participate in Fall Training (tentatively Sept. 5-14, 2018. will confirm upon hire).
- Assists professional staff with student staff interview process during Spring Term
- Provide mentorship and guidance to other peer staff members as well as lead program planning
- Develops and co-coordinates ILSC mission driven programs
- Coordinate tabling and workshop requests
- Support innovative programs, curriculum development, and activities within DCE
- Collaborate with students and stakeholders on various projects, including maintaining good communication with CRC and internal staff
- Assist with social media, blog writing, website updates, and other media related functions
- Write, document, and publicize news through social media, campus advertising and networking
- Read assigned leadership curriculum and be prepared to discuss in team meetings
- Submit quarterly and year-end reports for future development of ILSC

#### ***Programming***

- Create and carry out one Self-Initiated Project (SIP) for the academic year
- Assist with general programs and events





### *Meetings*

- Must attend regularly scheduled Student Leadership Liaison
- Participate in one-on-one development and team leadership meetings with the staff

### *Other*

- Work in collaboration with professional staff to cultivate a culture of dialogue throughout DCE's centers, programs, and initiatives. SLLs will engage in training to facilitate dialogue on difference, power, and identity and then co-facilitate such dialogue in ways that strengthen community and encourage deep learning.
- Administrative duties including photocopying, typing, data entry, and client relations
- Responsible for representing DCE at tabling functions as well as set-up/take-down of tabling materials
- And other duties/tasks as assigned by the professional staff

### **Qualifications:**

- Good academic standing, 2.0 GPA
- Is a currently enrolled student, at least half time, at Oregon State University. Maintains a minimum term and cumulative GPA of 2.0 during the entire period of employment.
- Minimum of 1 year of active leadership experience on a college campus.
- Possesses demonstrated knowledge of and sensitivity to groups represented by DCE (i.e., Asian, Asian-American, Pacific Islander; African, African-American, Black; Chican@, Hispanic, Latinx; North African and Southwest Asian Communities; Native American/Indigenous; Women; Gay, Lesbian, Bisexual, Queer, Trans\*, and Gender-Nonconforming students)
- Must have a flexible schedule; able to work evenings and weekends
- Self-initiated, works well independently and with a team, and has good follow-through
- Commitment to learning and growing as a paraprofessional
- Ability to understand, articulate, and learn about issues of social justice (e.g. racism, sexism, cis-sexism, homophobia, classism, ablism, etc...)
- Event or programming experience, preferred

**Application Deadline:** online application due by 11:59 p.m. (PST) Sunday, January 21, 2018.

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## **Diversity & Cultural Engagement** **Student Leadership Liaison**

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### **Position Announcement**

This Diversity & Cultural Engagement Student Leadership Liaison will focus on Men's Development & Engagement (MDE). The applicant must be committed to the development of an inclusive community in the office of Diversity & Cultural Engagement at Oregon State University. Their role is to encourage student staff and community members to be responsible for their own behavior and for the community as a whole by serving as a positive role model for academic pursuits and individual behavior within the OSU Community.

**Term of Employment:** July 2018– June 2019

- Pay Rate: \$11.25 per hour
- Hours per week: 10-15

### **Job Responsibilities:**

#### ***Essential Duties***

- Will enroll in and successfully complete the two-credit UEXP 407 (CRN forthcoming): “*Foundations of Social Justice Leadership*” course in Spring 2018 (Fridays, 10-11:50) with a grade of C+ or higher.
- Will participate in Fall Training (tentatively Sept. 5-14, 2018. will confirm upon hire).
- Responsible for being a liaison between cultural resource centers and Central DCE initiatives, as well as other campus partners and general Corvallis community
- Assist with facilitating programs, activities, and projects that help students who identify as male to examine gender as a dimension of their identity, formulate personal goals for their gender exploration, and assist them in selecting their own aspirations for their gender expression.
- Assist DCE professional staff and the student staff by researching, developing, and implementing programs and events that promote cultural awareness, community & belonging, and social change
- Work collaboratively with appropriate DCE professional faculty, graduate teaching assistant, student staff, academic units, student organizations, and university departments
- Accountable email reply and communication

#### ***Lead Work***

- Serve as a student captain for DCE Men's Development & Engagement team

#### ***Liaison Roles***

- Assist Diversity & Cultural Engagement, Women, Gender & Sexuality Studies, other campus Initiatives, the Men's Advisory Boards with various assigned duties and serve as the key program representative and contact person.



- Help conduct advisory team meetings, plan agendas, and serve as the primary communications link to campus programs, departments, student groups and external entities.
- Attend college and university events to present programs, conduct outreach and advise potential Men's Development and Engagement program participants on the benefits of positive gender identity formation.
- Serve in a liaison capacity to the Center for Fraternity and Sorority Life (CFSL), the Department of Athletics, CAPS, and Student Health

### ***Programming***

- Assisting in coordination of large scale DCE events.
- Expected to assist other DCE centers, initiatives, and programs with large scale events deemed appropriate and necessary by supervisor
- Coordinate necessary contract requirements for performances
- Assist in marketing and promotion for MDE events and programs
- Assist with male development centered activities by researching, developing, and implementing and managing program calendar of events that captures all of the DCE sponsored events
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### ***Meetings***

- Must attend regularly scheduled Student Leadership Liaison
- Actively participate in required student employee staff development, staff meetings, and DCE strategic initiatives such as but not limited to:
  - DCE Block Party/ Welcome Week Event
  - DCE Winter Reconnect
  - Annual College Men & Masculinity Conference
- Actively participate in on-going professional development
- Create MDE agenda and facilitate the bi-weekly MDE team meetings

### ***Other***

- Work in collaboration with professional staff to cultivate a culture of dialogue throughout DCE's centers, programs, and initiatives. SLLs will engage in training to facilitate dialogue on difference, power, and identity and then co-facilitate such dialogue in ways that strengthen community and encourage deep learning.
- Assist with daily event management and operations of the MDE program as applicable
- Responsible for representing DCE at tabling functions as well as set-up/take-down of tabling materials
- And other duties/tasks as assigned by the professional staff

### **Qualifications:**

- Good academic standing, degree seeking student
- An interest and experience in gender identity work, budget management, strong verbal, written, and computer literacy skills, proficient in Microsoft Office Products, and cultural competency.
- Must have a flexible schedule; able to work evenings and weekends



**Oregon State University**  
**Diversity and Cultural**  
**Engagement**

Community Dialogue and Engagement | Cultural Resource Centers | Research & Communications | Global Diversity Initiatives | Integrated Learning for Social Change  
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