

**Cultural Resource Center (CRC)**  
**Student Success Peer Facilitator**

Asian & Pacific Cultural Center (APCC), Centro Cultural César Chávez (CCCC), Ettihad Cultural Center (ECC), Lonnie B. Harris Black Cultural Center (LBHBCC), Native American Longhouse *Eena Haws* (NAL), Pride Center (PC), SOL: LGBTQ+ Multicultural Network (SOL), Women's Center (WC).

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**Position Announcement**

*The Cultural Resource Center (CRC) Student Success (SS) Peer Facilitator must be committed to the development of an inclusive community in the Cultural Resource Centers at Oregon State University and to the education of all students in areas of cultural awareness, social justice, and liberation. The CRC Student Success Peer Facilitator shall encourage staff and community members to be responsible for their own behavior and for the community as a whole by serving as a positive role model for academic pursuits and individual behavior within the OSU Community.*

**Job Responsibilities:**

Cultural Resource Center (CRC) Student Success Peer Facilitator:

- Expected to work 12 hours per week (and up to 15 hours per week with approval of Assistant Director/GTA).
- Must attend weekly center staff meetings.
- Responsible for the creation of planning, implementing, and evaluating programs/events from concept(s) to completion.
- Must create high impact center-specific programs each term, including, but not limited to, heritage/tribute month celebration programs that are in alignment with the [DCE Curriculum Rubric](#).
- Work in collaboration with other SS Peer Facilitators/DCE programs, as well as with student organizations, and/or other OSU departments and unit partners.
- Responsible for presenting all necessary budget needs for programs made within center to staff in order to be approved by Assistant Director/GTA.
- Communicate regularly with Communications Representative and Graphic Designer to create marketing materials in accordance with the programming guide and timeline.
- Have tentative draft/concept of programming for next term completed by Week 9 of current term as well as during first week of training for Fall Term.
- Will attend Fall Training from Thursday, September 7-Friday, September 8, 2017 and from Monday, September 11-Friday, September 15, 2017.
- Expected to provide quality customer service to all visitors of the center, including hosting and providing tours.

- Responsible for opening/closing procedures, general upkeep of center, and engaging in weekly cleaning tasks and other duties as assigned by Assistant Director/GTA, such as set up/take down of tabling.
- Expected to engage visitors and provide tours of center.
- Responsible for representing DCE at tabling functions as well as set-up/take-down of tabling materials.
- Will meet with Assistant Director/GTA as needed.
- And other duties/tasks as assigned by the professional staff. May be assigned to specific roles by the Assistant Director/GTA (i.e. accounting, center email, library/resource management, etc.).

**Qualifications:**

- Must be a currently enrolled student, at least half time, at Oregon State University.
- Must be in good academic standing for the term prior to selection.
- Must maintain a minimum term and cumulative GPA of 2.00 during entire period of employment.
- Must have demonstrated knowledge of and sensitivity to traditionally underrepresented groups (Asian, Asian-American, Pacific Islander; African, African-American, Black; Chicanx, Hispanic, Latinx; North African and Southwest Asian Communities; Native American; Women; Gay, Lesbian, Bisexual, Queer, Trans\*, and Gender Non-binary students).
- Must have demonstrated ability/willingness to work on team programming-model.
- Must be available to work evenings and weekends as needed.

**Term of Employment:** September 2017 – June 2018

**Pay Rate:** \$10.25 per hour

**Application Due:** Online application due by 11:59pm (PST) on Sunday, April 16, 2017.

For Information, Contact:

Diversity & Cultural Engagement

228 Student Experience Center (SEC)

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